

**BETHEL UNIVERSITY
OFFICE OF THE REGISTRAR
ACADEMIC CALENDAR
2015-2016**

FALL SEMESTER, 2015

August 17	Classes Begin
August 21	Last Day to Register or Add Classes
August 25	Convocation
September 7	Labor Day Holiday
September 30	Applications for December Graduation Due
October 2	Mid-Point of Semester
October 8-11	Fall Break
October 30	Last Day to Drop A Class
November 25	Last Day of Classes
November 26-29	Thanksgiving Holidays
November 30 – December 4	Final Examinations
December 5	Commencement

SPRING SEMESTER, 2016

January 11	Classes Begin
January 15	Last Day to Register or Add Classes
January 18	Martin Luther King Jr. Holiday
February 18	Applications for May Graduation Due
March 4	Mid-Point of Semester
March 7-11	Spring Break
March 24	Last Day to Drop a Class
March 25	Easter Holiday
April 29	Last Day of Classes
May 2-6	Final Examinations
May 7	Commencement

SUMMER SESSIONS, 2016

May 31	First Session Registration & Classes Begin
June 2	Last day to register or add classes (First Term)
June 3	“W” grades begin for First Term classes dropped
June 6	Applications for August Graduation Due
June 13	Last day to drop a class (First Term)
June 27	Last day to remove “I” grades for Spring Semester and First Session Ends
July 5	Second Session Registration & Classes Begin
July 7	Last day to register or add classes (Second Term)
July 8	“W” grades begin for Second Term classes dropped
July 18	Last day to drop a class (Second Term)
August 1	Second Session Ends
August 6	Commencement

SEMESTER CALENDAR FALL SEMESTER, 2015

12 August		Freshman Orientation Begins
17-21 August		Drop/Add Period & Late Registration
17 August	8:00am	Classes Begin
21 August	4:30pm	Last day to add a course to class list (Registrar's Office)
24 August – 30 October		Courses dropped receive "W" grade (Registrar's Office)
24 August		Office Schedules & Course Syllabi due (Academic Dean's Office)
25 August	11:00am	Opening Convocation (173 rd Year)
28 August		Faculty Load Reports and Professional Development Plans due (Academic Dean's Office)
7 September		Labor Day Holiday
4 September		3-Week At-Risk Reports Due
8 September		Spring Semester Schedule Recommendations Due (Registrar's Office)
11 September	4:30pm	Last day to remove "I" grades from Summer Semester
25 September		6-Week At-Risk Reports Due
30 September		Applications for December Graduation due (Registrar's Office)
29 September		Spring Schedule Finalized
2 October		Mid-Point of Semester
8-11 October		Fall Break
16 October		9-Week At-Risk Reports Due
19 October - 30 October		Spring Semester Early Registration
30 October	4:30pm	Last day to drop a course (Registrar's Office)
2-6 November		Student Evaluation of Instruction
26-29 November		Thanksgiving Holidays
25 November		Last Day of Classes
30 November - 4 December		Final Examinations
4 December		Fall Semester 2015 ends
5 December		Commencement

**EXAMINATION SCHEDULE
FALL SEMESTER, 2015**

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	11/30	9:00am – 11:00am
M/MWF/MW/W/W/F 9:00	Monday	11/30	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	11/30	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	12/01	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	12/01	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	12/01	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	12/02	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	12/02	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30 Wed	Wednesday	12/02	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	12/03	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	12/03	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	12/03	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	12/04	9:00am – 11:00am

Note: Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of November 30 – December 4.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.

SEMESTER CALENDAR SPRING SEMESTER, 2016

11-15 January		Drop/Add Period & Late Registration
11 January	8:00am	Classes Begin
15 January	4:30pm	Last day to add a course to class list (Registrar's Office) & Spring Semester registration closes
18 January		Martin Luther King, Jr. Holiday
18 January - 24 March		Courses dropped receive "W" grade (Registrar's Office)
19 January		Office Schedules & Course Syllabi due (Academic Dean's Office)
22 January		Faculty Load Reports due (Academic Dean's Office)
29 January		3-Week At-Risk Reports Due
2 February		Summer & Fall Semester Schedule Recommendations Due (Registrar's Office)
5 February	4:30pm	Last day to remove "I" grades from Fall Semester (Registrar's Office)
19 February		6-Week At-Risk Reports Due
18 February		Applications for May Graduation Due (Registrar's Office)
23 February		Summer/Fall Semester Schedules Finalized
4 March		Mid-Point of Semester
7-11 March		Spring Break
11 March		9-Week At-Risk Reports Due
24 March	4:30pm	Last day to drop a course (Registrar's Office)
25 March		Easter Holiday – Good Friday
28 March - 8 April		Summer & Fall Semesters Early Registration
4-8 April		Student Evaluation of Instruction
29 April		Last Day of Classes
2-6 May		Final Examinations
6 May		Spring Semester 2015 ends
7 May		Commencement

**EXAMINATION SCHEDULE
SPRING SEMESTER, 2016**

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	05/02	9:00am – 11:00am
M/MWF/MW/W/W/F 9:00	Monday	05/02	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	05/02	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	05/03	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	05/03	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	05/03	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	05/04	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	05/04	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30 Wed	Wednesday	05/04	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	05/05	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	05/05	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	05/05	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	05/06	9:00am – 11:00am

Note: Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of May 4 – 8.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.