

**BETHEL UNIVERSITY**  
**OFFICE OF THE REGISTRAR**  
**ACADEMIC CALENDAR**  
**2016-2017**

**FALL SEMESTER, 2016**

August 22 .....	Classes Begin
August 26 .....	Last Day to Register or Add Classes
August 30 .....	Convocation
September 5 .....	Labor Day Holiday
September 30 .....	Applications for December Graduation Due
October 10 .....	Mid-Point of Semester
October 13-16 .....	Fall Break
November 4 .....	Last Day to Drop A Class
November 24-27 .....	Thanksgiving Holidays
December 2 .....	Last Day of Classes
December 5-9 .....	Final Examinations
December 10 .....	Commencement

**SPRING SEMESTER, 2017**

January 9 .....	Classes Begin
January 13 .....	Last Day to Register or Add Classes
January 16 .....	Martin Luther King Jr. Holiday
February 18 .....	Applications for May Graduation Due
March 3 .....	Mid-Point of Semester
March 6-10 .....	Spring Break
March 24 .....	Last Day to Drop a Class
April 14 .....	Easter Holiday
April 28 .....	Last Day of Classes
May 1-5 .....	Final Examinations
May 6 .....	Commencement

**SUMMER SESSIONS, 2017**

June 5 .....	First Session Registration & Classes Begin
June 7 .....	Last day to register or add classes (First Term)
June 6 .....	Applications for August Graduation Due
June 8 .....	“W” grades begin for First Term classes dropped
June 18 .....	Last day to drop a class (First Term)
June 30 .....	Last day to remove “I” grades for Spring Semester and First Session Ends
July 10 .....	Second Session Registration & Classes Begin
July 12 .....	Last day to register or add classes (Second Term)
July 13 .....	“W” grades begin for Second Term classes dropped
July 21 .....	Last day to drop a class (Second Term)
August 4 .....	Second Session Ends
August 5 .....	Commencement

## SEMESTER CALENDAR FALL SEMESTER, 2016

17 August		Freshman Orientation Begins
22-26 August		Drop/Add Period & Late Registration
22 August	8:00am	Classes Begin
26 August	4:30pm	Last day to add a course to class list (Registrar's Office)
29 August – 4 November		Courses dropped receive "W" grade (Registrar's Office)
29 August		Office Schedules & Course Syllabi due (Academic Dean's Office)
30 August	11:00am	Opening Convocation (174 <sup>th</sup> Year)
2 September		Faculty Load Reports and Professional Development Plans due (Academic Dean's Office)
5 September		Labor Day Holiday
9 September		3-Week At-Risk Reports Due
13 September		Spring Semester Schedule Recommendations Due (Registrar's Office)
16 September	4:30pm	Last day to remove "I" grades from Summer Semester
30 September		6-Week At-Risk Reports Due
30 September		Applications for December Graduation due (Registrar's Office)
4 October		Spring Schedule Finalized
7 October		Mid-Point of Semester
13-16 October		Fall Break
21 October		9-Week At-Risk Reports Due
24 October – 4 November		Spring Semester Early Registration
4 November	4:30pm	Last day to drop a course (Registrar's Office)
7-11 November		Student Evaluation of Instruction
24-27 November		Thanksgiving Holidays
2 December		Last Day of Classes
5-9 December		Final Examinations
9 December		Fall Semester 2016 ends
10 December		Commencement

## EXAMINATION SCHEDULE FALL SEMESTER, 2016

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	12/05	9:00am – 11:00am
M/MWF/MW/W/WF/F 9:00	Monday	12/05	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	12/05	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	12/06	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	12/06	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	12/06	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	12/07	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	12/07	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30 Wed	Wednesday	12/07	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	12/08	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	12/08	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	12/08	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	12/09	9:00am – 11:00am

**Note:** Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of December 5 - 9.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.

## SEMESTER CALENDAR SPRING SEMESTER, 2017

9-13 January		Drop/Add Period & Late Registration
9 January	8:00am	Classes Begin
13 January	4:30pm	Last day to add a course to class list (Registrar's Office) & Spring Semester registration closes
16 January		Martin Luther King, Jr. Holiday
17 January - 24 March		Courses dropped receive "W" grade (Registrar's Office)
17 January		Office Schedules & Course Syllabi due (Academic Dean's Office)
20 January		Faculty Load Reports due (Academic Dean's Office)
27 January		3-Week At-Risk Reports Due
31 January		Summer & Fall Semester Schedule Recommendations Due (Registrar's Office)
3 February	4:30pm	Last day to remove "I" grades from Fall Semester (Registrar's Office)
17 February		6-Week At-Risk Reports Due
18 February		Applications for May Graduation Due (Registrar's Office)
21 February		Summer/Fall Semester Schedules Finalized
3 March		Mid-Point of Semester
6-10 March		Spring Break
10 March		9-Week At-Risk Reports Due
24 March	4:30pm	Last day to drop a course (Registrar's Office)
27 March - 7 April		Summer & Fall Semesters Early Registration
3-7 April		Student Evaluation of Instruction
14 April		Easter Holiday – Good Friday
28 April		Last Day of Classes
1-5 May		Final Examinations
5 May		Spring Semester 2016 ends
6 May		Commencement

## EXAMINATION SCHEDULE SPRING SEMESTER, 2017

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	05/01	9:00am – 11:00am
M/MWF/MW/W/WF/F 9:00	Monday	05/01	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	05/01	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	05/02	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	05/02	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	05/02	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	05/03	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	05/03	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30	Wed	05/03	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	05/04	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	05/04	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	05/04	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	05/05	9:00am – 11:00am

**Note:** Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of May 1 – 5.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.