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**Last Date Reviewed: February 2019**

## **POLICY**

A member of the Board of Trustees may only be removed for good cause and after a fair process. The definition of good cause rests with the Board of Trustees. Examples of good cause include failure to attend three or more meetings of the Board or failure to disclose a conflict of interest. However, the Board may determine that mitigating circumstances exist that indicate removal is not appropriate. The Committee on Trustees will recommend removal to the Board as a whole when it believes good cause is present or when it receives information from members of the Board of Trustees or other sources indicating grounds for removal. The Committee on Trustees will inform the Chairperson of the Board and the trustee(s) involved of its investigation within seven (7) days. The Committee on Trustees may consult external or internal counsel as part of the investigation. If the Committee on Trustees determines that good cause for removal exists, the Committee shall inform the trustee(s) under investigation and allow thirty (30) days for the trustee(s) to respond. The Committee on Trustees will report and recommend action to the full Board of Trustees. The Board of Trustees will vote and the results of that vote will be communicated to the trustee(s) affected within seven (7) days by U.S. Postal Service. A trustee removed by vote of the Board of Trustees may appeal within thirty (30) days of receipt of notification. The appeal will be reviewed by the Executive Committee of the Board within thirty (30) days and a decision will be communicated to the appellant within thirty (30) days of a decision. All decisions of the Executive Committee are final.

## **RESPONSIBLE PARTIES**

Members of the Board of Trustees

## **PUBLICATION**

This policy is contained within the Bylaws of Bethel University and published on the University website.